

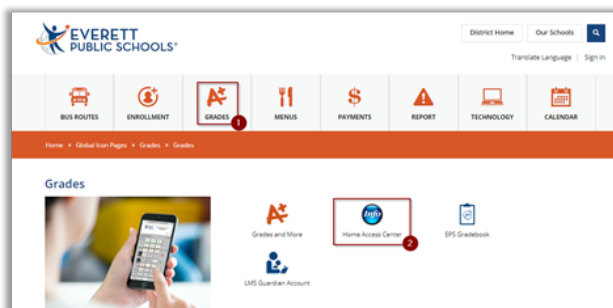
School Transfer Request – Online Form

School Transfer Application provide families an option to apply for the school of their choice outside of their neighborhood or resident school. More information can be found in [School Transfer website](#).

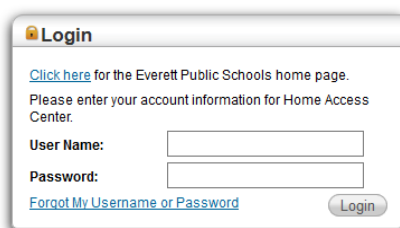
New families can go to [Online School Transfer Application Form](#). Create a new account.

Current Everett Public Schools families should start the process from Home Access Center (HAC).

Step One: To sign into HAC, go to Everett Public Schools' website: www.everettsd.org and click on the **A+ Grades** tab, then [Home Access Center](#). Click on the INFO icon.



Step Two: Enter your username/password*:



Login

[Click here](#) for the Everett Public Schools home page.

Please enter your account information for Home Access Center.

User Name:

Password:

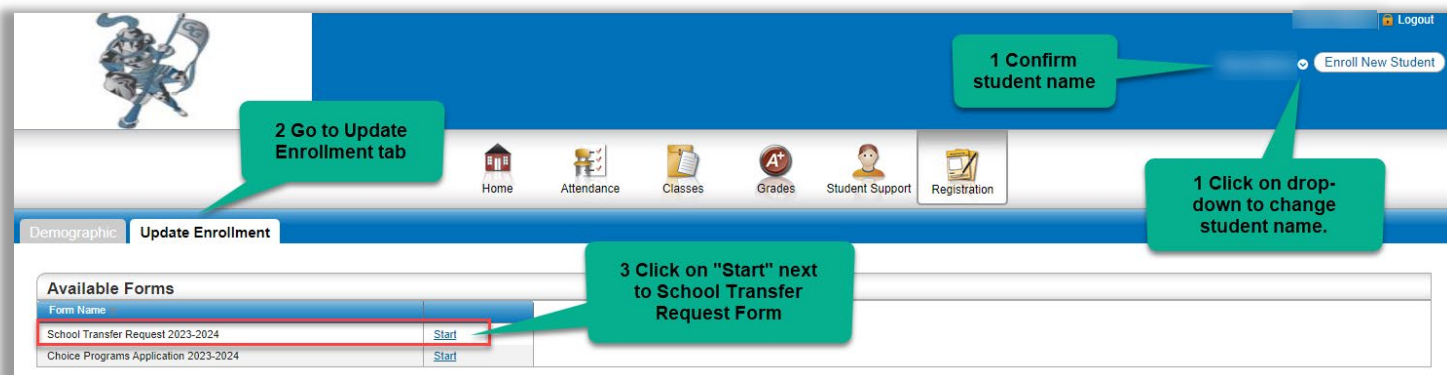
[Forgot My Username or Password](#)

Parents will log in using the same credentials for Gradebook and Canvas Parent websites.

Parent/guardian username is traditionally your first initial, period, last name (example J.Doe for John Doe).
*If you do not know your parent/guardian username and password, please see this [link for further instructions](#).

Step Three: Once you are logged in to [Home Access Center](#) using you guardian/parent account, follow steps below.

1. On the top right, confirm the student's name you need to apply for School Transfer Application. If not showing, click on drop-down to change the student's name.
2. In the Registration tab, go to the "Update Enrollment" tab then select "Start" next to "School Transfer Request" form. Be sure to select the right school year.



1 Confirm student name

2 Go to Update Enrollment tab

3 Click on "Start" next to School Transfer Request Form

1 Click on drop-down to change student name.

Form Name	
School Transfer Request 2023-2024	Start
Choice Programs Application 2023-2024	Start

A new window will open to begin the School Transfer Request Form.

On your Dashboard, look for “School Transfer Request” form. Complete the form and click “Submit” when done.

You should be on Dashboard to see the form. If not, click on "Dashboard" on the top-right corner.

Dashboard

In Progress Forms

New Student Enrollment - Fall 2023-2024 Latest Activity: 7/7/2023	
New Student Enrollment - Fall 2023-2024 Latest Activity: 7/7/2023	

New Forms

Choice Programs Application 2023-2024 2023-2024	>
New Student Enrollment - Fall 2023-2024	>
School Transfer Request 2023-2024 2023-2024	>

Submitted Forms

New Student Enrollment - Fall 2023-2024 (NotReal) Submitted: 2/21/2023	>
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Access Online Recommendations

- If you have started an Application, you may "Continue a Form in Progress" to access your online recommendations through the Application's Introduction page.
- If you have not started an Application, you must first initiate one under "Start a New Form". You will then be able to begin online recommendations through the Application Introduction page.
- If you have already submitted an Application, you may "View a Submitted Form" to access your online recommendations.

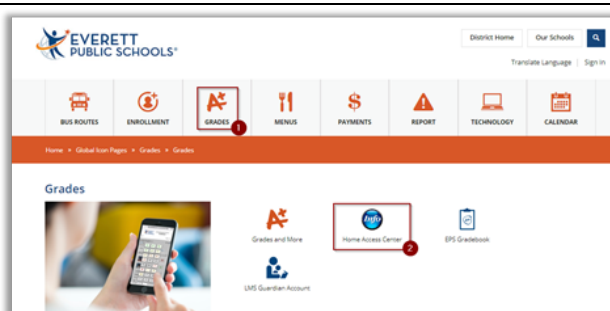
Solicitud de transferencia de escuela - Formulario en línea

La solicitud de transferencia escolar brinda a las familias la opción de solicitar la escuela de su elección fuera de su vecindario o escuela de residencia. Se puede encontrar más información en el sitio web de Transferencia Escolar.

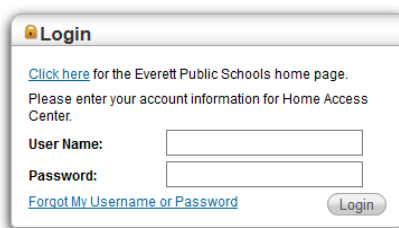
Las nuevas familias pueden ir al [formulario de solicitud de transferencia escolar en línea](#). Cree una cuenta nueva.

Las familias actuales de las Escuelas Públicas de Everett deben comenzar el proceso desde el Centro de Acceso desde el Hogar (HAC).

Paso uno: para iniciar sesión en HAC, vaya al sitio web de las Escuelas Públicas de Everett: www.everettsd.org y haga clic en la pestaña Calificaciones A+, luego en [Centro de acceso desde el hogar \(HAC\)](#). Haga clic en el icono INFO.



Paso dos: Ingrese su nombre de usuario/contraseña*:

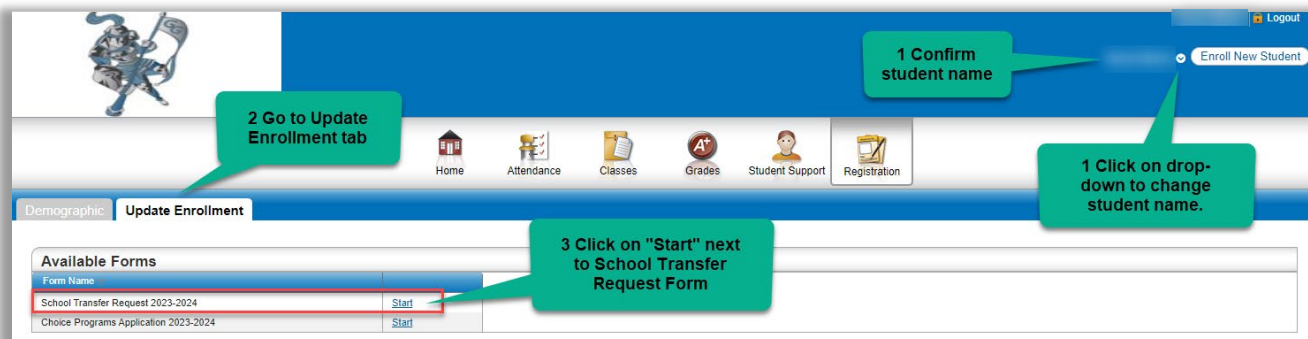


Los padres iniciarán sesión con las mismas credenciales para los sitios web Gradebook y Canvas Parent.

El nombre de usuario del padre/tutor es tradicionalmente su primera inicial, punto, apellido (ejemplo J.Doe para John Doe). *Si no conoce el nombre de usuario y la contraseña de su padre/tutor, [consulte este enlace para obtener más instrucciones](#).

Paso tres: una vez que haya iniciado sesión en Centro de [Centro de acceso desde el hogar \(HAC\)](#) con su cuenta de tutor/padre, siga los pasos a continuación.

1. En la parte superior derecha, confirme el nombre del estudiante que necesita para solicitar la Solicitud de transferencia escolar. Si no se muestra, haga clic en el menú desplegable para cambiar el nombre del estudiante.
2. En la pestaña Registro, vaya a la pestaña "Actualizar inscripción" y luego seleccione "Iniciar" junto al formulario "Solicitud de transferencia de escuela". Asegúrese de seleccionar el año escolar correcto.



Se abrirá una nueva ventana para comenzar el Formulario de Solicitud de Transferencia Escolar.

En su Tablero, busque el formulario "Solicitud de transferencia de escuela". Complete el formulario y haga clic en "Enviar" cuando haya terminado.

The screenshot shows a web dashboard with a header bar containing a "Dashboard" link with a circular icon. A teal callout box with a pointer to the word "Dashboard" in the main header contains the text: "You should be on Dashboard to see the form. If not, click on 'Dashboard' on the top-right corner." The dashboard is divided into three main sections: "In Progress Forms", "New Forms", and "Submitted Forms".

In Progress Forms

New Student Enrollment - Fall 2023-2024 Latest Activity: 7/7/2023	🗑️
New Student Enrollment - Fall 2023-2024 Latest Activity: 7/7/2023	🗑️

New Forms

Choice Programs Application 2023-2024 2023-2024	>
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A teal arrow points from the "School Transfer Request" row in the "New Forms" table to the "Access Online Recommendations" section.